

Executive Committee Meeting Minutes August 5th, 2019

I. CALL TO ORDER at 12:10 PM

II. ROLL CALL

Present: Daisy Maxion, Kabir Dhillon, Melissa Baron, Siddharth Valecha, Martin Castillo

Absent: Riley Miller, Bronte Kuehnis

III. ACTION ITEM - **Approval of the Agenda**

Motion to approve the agenda by **K. Dhillon**, second by **S. Valecha**, motion **PASSED** (unanimous consent).

IV. ACTION ITEM - **Approval of the Minutes of July 29, 2019**

Motion to approve the minutes of July 29, 2019 by **K. Dhillon**, second by **S. Valecha**, motion **PASSED** (unanimous consent).

V. ACTION ITEM - **Approval of the Minutes of July 31, 2019**

Motion to approve the minutes of July 31, 2019 by **K. Dhillon**, second by **S. Valecha**, motion **PASSED** (unanimous consent).

VI. PUBLIC COMMENT – **Public Comment is intended as a time for any member of the public to address the board on any issues affecting ASI and/or the California State University, East Bay.**

No Public Comment.

1:35

VII. UNFINISHED ITEMS:

A. DISCUSSION ITEM – **ASI Policy Agenda 2019-2020**

Motion to suspend the rules that allows items being taken up in their proper order to bring up New Business Item, Discussion Item A – Elections Committee Codes by **K. Dhillon**, second by **S. Valecha**, motion **PASSED** (unanimous consent).

D. Maxion states they will be discussion New Business Item A – **Elections Committee Codes**: the Executive Committee will discuss potential edits to the Elections Codes recommended from the Elections Committee.

J. Carroll says he is planning to give a sheet with the proposed codes to the Executives. He says numbers 1, 2, and 3 are minor changes. Number 1 did not quantify any specifics for being part of the elections process, so they made changes to make it more specific to



where it says that they (the student) can't be part of the elections committee if they are going to be a candidate. **S. Saquee** says number 3 is a statement about committee participations and events. She says there is no language for holding committee members accountable in anyway. She asks if the ASI Bylaws have any language on attendance for committee members; if not, then she would prefer to add language to the elections code. **E. Pinlac** says the Bylaws do not address anything about the meetings; even if it did, other committees are classified definitely. **M. Castillo** says it was left broad because each year, the group would decide how to split the stipend. He recommends saying "you could earn x amount of your stipend by attending each meeting," but it changes year-to-year. He says each year there are different roles within the committee, so the stipend is made in a way that it is broad. **S. Saquee** says when they have weekly meetings, they have to meet quorum, and it gets affected when members are unable to attend. **M. Castillo** comments that the elections committee sets up the rules for the year at the beginning of each term. **J. Carroll** asks if the elections committee needs to remove a member for lack of participation, do they need recommendations from the Personnel to remove them. **K. Dhillon** says standing committees can remove someone with $\frac{3}{4}$ votes. If the elections committee wants to make the change to where the committee makes that decision, then they can; otherwise it would go to the Personnel Committee. **M. Castillo** says it is safer to leave it as part of the Personnel Committee so that there isn't any inherent bias. **J. Carroll** says in article 4, section B, The Declaration of Candidacy, the language in the code did not fully reflect the process as it became more automated. He says the current wording adds some extra step, and since BaySync has simplified the process, they thought of re-wording the language to where it reflects the current process. He says other campuses have the candidates sign a statement which says they understand the committee codes during the mandatory candidates meeting. He adds that it is not necessarily binding, but it will let people know to take it seriously. He says if there was an allegation, they would have the statement as evidence which states they understood what was expected. **E. Pinlac** comments that it is a good idea. **M. Castillo** recommends having them initial an area which states there is a PowerPoint and rules. **J. Carroll** says with the cleaned up documents, it should be easier for students to understand. He says article 4 - B7, uses language to say that for someone who has been removed from the Board, initially, it makes them ineligible to run for the next election; unless, they get approval from the Elections Committee and the Office of the Students Affairs. He clarifies that the Division of Student Affairs designee (Martin) would review the candidate. However, he feels that it is not appropriate if the elections committee is part of that conversation. He says the elections committee determines eligibility, but if the students wanted to contest it, then they (elections committee) should be out of the process. He comments that there is some duplication in wording for article 6. He suggests merging campaigning and posting guidelines, so that if there is an alleged



violation, it will be contained in one section of the code. **S. Saquee** says they have added that campaigning is prohibited in housing. **J. Carroll** asks advice on what language to use for the pop-up food pantry held inside the library. He says this policy was to reframe from interrupting people while they studied. He adds that they are not trying to restrict, but there must be avenues around campaigning in the courtyard. **S. Saquee** asks if the students can go to the courtyard. **E. Pinlac** replies that it should be okay; it is an outdoor space where people can talk. **S. Valecha** suggests using a campus map to specify where they can post campaign materials, and to let students know the specific during informational sessions. **J. Carroll** says they can add that clarity, but one of the things they talked about was getting a clear updated list of bulletin boards that they can post on. He says he would prefer to not list the specific location of the bulletin boards in the codes, since it can change. He adds that postings can go in two spots: approved general bulletin boards or lawn signs. **M. Castillo** asks students how they feel about campaigning on the shuttle buses. **S. Saquee and the rest of the Executive members** says it is a bother and to not have students campaigning inside the bus. **K. Dhillon** says since it is a vehicle, it can be distracting. **S. Valecha** shows a defaced poster from last campaign. **S. Saquee** says there is a section in the code which says you should not disrupt someone else's campaigns in any way. **M. Castillo** says finding someone liable and bringing proof of someone defacing a person's campaign is difficult. **J. Carroll** says if a student vandalizes a poster, since it is university property, it could be a violation of the University conduct code. **K. Dhillon** recommends adding a link to the University conduct codes. **S. Saquee** says another thing they added was campaign worker restriction. She says they want the campaign workers to be students, so that they can be held liable if anything happens. **J. Carroll** says other campuses were more explicit about campaign behavior; for example, some campuses say that you have to provide a list of campaign workers in advance. He says they wanted to check with the Executive Committee to see if they (campaign workers) should be enrolled students and not necessarily outside people. **E. Pinlac** says having the list of students makes it easier to look out for people. **M. Castillo** recommends saying official and unofficial campaign workers can be held liable. **S. Saquee** says they will ask for their full names and Net IDs. **K. Dhillon** recommends specifying what counts as unofficial workers. **D. Maxion** asks if it includes endorsements for campaign workers. **J. Carroll** says the code doesn't reflect anything about endorsements. **E. Pinlac** says if a candidate has a lot of endorsement, then it shows that they are connected to more people on campus. **J. Carroll** says there are pros and cons to it, but he would like to know what others think of it. He says they can propose based off of samples from other schools, and then let the collective Board vote on it during fall. **M. Castillo** says that would be the best way to do it, so that they get more voices on it. **K. Dhillon** recommends the elections committee to not have any social media accounts because there have been inconsistencies with it in



the past years. **S. Saquee** asks whoever is in charge of the ASI Instagram or Facebook to take over elections, or work with elections. **K. Dhillon** says if they are planning to keep social media then to keep one account. **E. Pinlac** says he can put it on the schedule with Kris, so that they can post once a week instead of everyday. **K. Dhillon** says last year's elections posts seemed biased since some materials were posted while others were not. **J. Carroll** says anyone who posts and sets things to go out at a certain time is one responsibility, but then there were challenges with candidates not submitting things to post. He says to be careful to say there was a bias, unless they believed there was a direct bias. He adds that they need to add clarity to "using ASI resources." **K. Dhillon** replies that Kris uses Hootsuite, which is a service that posts at a specific time. **S. Saquee** says they should make sure candidates submit everything on time. **J. Carroll** says about 1/3 of the candidates submitted their pictures as part of the application, so they were not able to post them on the marquee. He says in number 7, the language about the timeline and elections process is mixed into one. He says they created a timeline on the elections site, but they didn't get it fully updated in the elections code from quarters to semester. He recommends separating timeline and process into different sections. **M. Castillo** asks if they are going to keep the wording that says "an example and ideal timeline is as follows..." **J. Carroll** replies yes. He recommends clearing up language under voting, where it says not using other devices. He says he wants to make it clear to say "the only polling stations and devices permitted at all are through the elections committee." **E. Pinlac** recommends restricting it by IP Address, so that a person can only vote once through their phones. He adds that previous BaySync did not allow for that. He says they have to look into the new Salesforce software to see if it is possible. **J. Carroll** says number 9 has a little bit of language that contradicts each other. He recommends clearing language in the complaints and dispute process. He says there is language that says if you have 3 flyer violations, you could be disqualified, but under complaints and hearings, it says in theory, based on the types of allegations or the number of allegations, candidates can either receive a number of warnings or be disqualified. He recommends having clear and consistent language with that section. He says based off of progressive discipline, some things are worthy of warnings, but if they are major things then they can qualify as disqualification. He says they want to be as clear as possible, but not restrictive. He wants to make there is a section that addresses that given the current members of the Board, who for some of the Personnel things are making Personnel decisions, he wants to make sure that they have an elections process that doesn't create undo pressure or bias on the current Board to make disqualification decisions. He adds that they want to clarify what is acceptable for an appeal and what is the final decision. He says if Board can't meet quorum because there are people running for election, then they want to make sure that the accused feels that they are getting their full due process rights. He says he wants to ensure everyone's appropriate voice is being heard. **S.**



Saquee adds that the codes say if people on the present Board are involved in the elections issues, they should abstain from votes. She says if there is an appeal and it goes to the Board, they are going to be abstaining, and if they are abstaining, the Board won't be able to meet quorum. She asks if they should take it to Student Affairs or if the elections committee decides. **M. Castillo** says if the elections committee made the initial decision; it can't go back to the elections committee again for the appeal. He adds that there is nothing officially that says where an appeal goes if the Board has a conflict of interest. **K. Dhillon** recommends for the Board to specific and explain the conflict of interest if they have it, and why they couldn't take up the appeal. **J. Carroll** says it will be difficult to assess what counts as conflicts of interest. **K. Dhillon** says with fair and making decisions, there is a section in the ASI Code of Conduct that addresses making decisions. **E. Pinlac** says the Board signs a conflict of interest form, so if someone violates that then it is running against the corporate code of California. **E. Pinlac** recommends creating a yes/no chart for grievances. **Motion** to extend the meeting to 1:10 by **K. Dhillon**, second by **S. Valecha**. **K. Dhillon** says they lost quorum since Martin Castillo left. **E. Pinlac** asks since they are not making decisions today, can they continue to present? **K. Dhillon** says it will be a problem with time.

50:41

- VIII. SPECIAL REPORTS:
No Special Reports.

- IX. ROUND TABLE REMARKS
No Round Table Remarks.

- X. ADJOURNMENT at **1:00 PM**

Minutes Reviewed By:
President/CEO & Chair
Name: Daisy Maxion

Minutes Approved On:
8-28-19
Date:

